

KRA CONSTITUTION

1. Name

The association shall be called the **Kingswood Residents' Association** ("the Association").

2. Objects

The objects of the Association are the promotion of the welfare of the Community through the good governance of the district in relation to planning, environment, safety, traffic, transport and conservation, so as to preserve and improve the amenities of the village of Kingswood. The Association shall be non-party political and non-sectarian.

3. Membership

Membership shall be open to all residents living in Kingswood on payment of the membership subscription set by the Association's Committee from time to time as an amount per household. The Committee may at its discretion change the categories of membership available, for the purpose of promoting greater participation in and support for the activities of the Association.

4. Honorary Officers

The Association shall at each Annual General Meeting elect such Honorary Officers as it may from time to time determine, including Chairman, Vice-Chairman, Secretary, Treasurer, Chair of the Planning Sub-Committee, Chair of the Roads & Transport Sub-Committee and Membership Secretary. Each Honorary Officer must be a member of the Association; shall be elected to hold office for the ensuing year; and shall be eligible for re-election. Any vacancies can be filled at the discretion of the Committee, such appointments lasting until the next Annual General Meeting.

5. The Committee

The policy and general management of the affairs of the Association shall be the responsibility of a committee comprising a total of no more than one person for each road in Kingswood ("the Committee"). The Committee shall include the Honorary Officers of the Association. The Committee shall have power to co-opt additional members. All Committee members shall retire annually at the Annual General Meeting, but shall be eligible for re-election. All Honorary Officer positions and other Committee memberships are voluntary and unpaid.

The Committee will meet as frequently as it deems necessary, including meeting in an emergency at the written request, to be lodged with the Honorary Secretary, of not fewer than four members. A quorum at any meeting of the Committee shall be five members in addition to any Honorary Officers present. Decisions taken by the Committee must be agreed by a majority of its members attending the meeting. The Chairman shall have a casting vote.

The Committee shall have the power to appoint such sub-committees as it shall from time to time determine.

6. Annual General Meetings

The Association's Annual General Meeting shall be held on not less than 14 days' written notice, a copy of which shall be given to all members. Any member wishing to propose a resolution at the Annual General Meeting shall give not less than seven days' written notice thereof to the Honorary Secretary.

The agenda for the Annual General Meeting shall include presentation of an annual report on the Association's activities, a financial report, election of the Honorary Officers and other members of the Committee, and election of the Honorary Auditor.

Nominations for Honorary Officers and the Committee members must be submitted in writing to the Honorary Secretary not less than seven days before the Annual General Meeting. Individuals nominated must have agreed to stand.

7. Special General Meetings

A Special General Meeting of the Association may be convened by the Committee at any time on not less than seven days' written notice. The Committee shall also convene a Special General Meeting on receipt by the Honorary Secretary of a written request to do so by not fewer than twenty members, stating the purpose for which such meeting is considered necessary. Unless such request is withdrawn, the Committee will arrange for the Special General Meeting to be held within thirty days from the date the written request was received. The specific business of each such Special General Meeting shall be stated on the agenda and no other business may be transacted at such meeting.

8. Conduct of Meetings

Official notice of Annual General Meetings and Special General Meetings shall be posted on the notice board outside the Kingswood Village Hall and on the Association's website.

The quorum for Annual General Meetings and Special General Meetings shall be a minimum of twenty members of the Association.

All residents of Kingswood may attend the Annual General Meetings and Special General Meetings, but only members of the Association may vote at such meetings. Except for voting on the dissolution of the Association, decisions taken at Annual General Meetings and Special General Meetings will be by a simple majority, on a show of hands.

Minutes shall be kept of all meetings of the Association. Minutes of each General Meeting will be presented to the next General Meeting for approval. Minutes of each Committee meeting will be presented to the next Committee meeting for approval.

9. Finance

All funds raised by or on behalf of the Association shall be applied for no other purposes than its running costs and the achievement of the Association's objectives. The Honorary Treasurer shall keep proper account of the Association's finances; open and maintain a bank or building society account(s) with designated members of the Committee as signatories; and keep copies of relevant invoices and receipts to support the Association's expenditure and income. The Association's accounts shall be independently audited at least once each year and presented to the Annual General Meeting.

10. Dissolution of the Association

The Association may only be dissolved by a Special General Meeting, which is called for that purpose. Dissolution shall only take effect if agreed to by at least two thirds of the members present and voting at that meeting. Voting shall be by the submission of voting papers. Any assets of the Association remaining after meeting all outstanding liabilities will be distributed among local charities as may be determined by the Committee.

11. Adoption of and Alterations to the Constitution

This Constitution (including any amendments agreed at the Association's 2014 Annual General Meeting) shall, with effect from the date of its adoption at the Association's 2014 Annual General Meeting by a majority of at least two thirds of the members present and voting at that meeting, take the place of any prior constitution or rules governing the Kingswood Residents' Association. Any member wishing to propose an amendment to this Constitution at the Association's 2014 Annual General Meeting shall give not less than seven days' written notice thereof to the Honorary Secretary. Any such proposed amendments will, prior to the Annual General Meeting, be posted on the notice board outside the Kingswood Village Hall and on the Association's website.

No further alteration or addition to this Constitution shall be made except at an Annual General Meeting or Special General Meeting convened for that purpose, and shall require a majority of at least two thirds of the members present and voting at that meeting.

THIS CONSTITUTION WAS ADOPTED AT THE ANNUAL GENERAL MEETING OF THE KINGSWOOD RESIDENTS' ASSOCIATION ON 25th March 2014

Signed 
Chairman


Secretary

Name
T D CAMBLIN
ADRIENNE LIGHT